

DEPARTMENTAL

Standard Operating Procedure:	Visitor Guideline – COVID-19 Women's Care	
Guideline Owner:	Operational Managers of Children's Hospital	
Department:	OBCU, MBCU, GYNE IP, Women's Ambulatory Care, The Fertility Clinic	
Approval By:	Director, Women's Care	Approval Date: Mar 25, 2020
Original Effective Date: March 25, 2020	Reviewed Date:	Revised Date:

BACKGROUND

This Standard Operating Procedure applies to the visitors who enter and exit Women's Care at LHSC. The goal of the standard Operating Procedure is to control the entry of visitor to ONLY one support ensuring the safety of patients and staff.

GYNE IP
PROCEDURE

1. For the day of surgery, one support person will be identified for the patient.
2. The patient/support arrive through a patient & visitor entrance and complete screening process.
3. The visitor will have a visitor sticker provided which must be worn at all times
4. If the visitor is identified as requiring a mask this mask must be worn throughout the visit.
5. The patient/support attend pre-surgical area and wait in designated waiting room.
6. The patient is taken to the OR and recovered in PACU.
7. When appropriate, the patient is transferred to GYNE IP with the support person.
8. Once the patient has been transferred into their GYNE IP room the support person will be permitted to stay at the bedside for a short time only.
9. Visitor exits through the patient doors removing the visitor sticker at departure.
10. Where precautions are present, the visitor will be required to Don and Doff appropriate PPE.
11. Visitors will be expected to adhere to the LHSC Code of Conduct.
12. No children under 18 will be permitted as visitors.

OBCU
PROCEDURE

1. Visitor will be screened at B-1, front entrance(s).
2. For visitors arriving independent of a patient in labour, screening desk could call up to OBCU to confirm patient in labour.
3. If approved/pass visitor screening, the visitor will be permitted to enter the hospital, visitor will be provided a visitor sticker and be directed to B4 Registration office.
4. Visitors, with sticker identification, will be escorted to the patient.
5. Visitors are to be informed that:
 - a. They are identified as the one and only support person for the birth.
 - b. As "essential visitors" they are permitted as visitors due to the birth of a baby.
 - c. There are no in/out privileges and the support person needs to ensure they have all needed supplies; including car seat and breast pump where applicable brought up at the time of admission
 - d. That they are not able to "swap out" for another support person.
 - e. Should they leave the hospital after the birth is complete that they would not be permitted to return.
 - f. Visitors will be expected to adhere to the LHSC Code of Conduct.
6. No children under 18 will be permitted as visitors (Note - Young Person Birthing Program are exceptions)

Surrogates/Intended Parents:

1. Intended Parent(s) will be called to the OBCU for the birth. They will follow the visitor processes identified above.
2. Attempts will be made to call to bring the Intended Parents to OBCU within two-hours of the birth (they will not attend for the full labour period)
3. For scheduled c-sections, Intended parent(s) will be called 1 hr prior to OR to attend OBCU.
4. Infant will be transferred to birthing room where RN will manage infant with Intended Parent(s) until transfer to MBCU is acceptable.
5. One Intended Parent will transfer to MBCU with the infant(s).
6. As an "essential visitor" they are identified as a parent/guardian of a newborn.
7. Should that intended parent leave, the alternate intended parent would be permitted to attend the bedside.
8. See below for MBCU procedure.

MBCU PROCEDURE

1. Visitor will arrive with OBCU patient transfer.
2. Visitor should be re-screened on arrival for ARI.
3. Visitor will be provided a visitor sticker and be directed to B4 Registration area.
4. Visitors sticker identification should be validated.
5. Visitors are to be informed that while on MBCU:
 - a. As an "essential visitor" they are identified as a parent/guardian of a newborn (or ongoing support person in loss situation)
 - b. We are strongly encouraging no in/out privileges
 - c. That they are not able to "swap out" for another support person
 - d. We strongly encourage that they do not leave the hospital prior to discharge.
 - e. Visitors will be expected to adhere to the LHSC Code of Conduct.
6. No children under 18 will be permitted as visitors (Young Person Birthing Program are exceptions)

WOMEN'S HEALTH CARE CLINIC: OR cases DAY SURGERY PROCEDURE

1. For the day of surgery, 1 support person will be identified for the patient.
2. The patient/support arrive through a patient entrance and complete screening process.
3. The visitor will have a visitor sticker provided which must be carried at all times
4. If the visitor is identified as requiring a mask this mask must be worn throughout the visit.
5. The patient/support attend pre-surgical area.
6. The patient is taken to the OR and recovered in PACU.
7. When appropriate, the patient is transferred to Day Surgery until appropriate for discharge.
8. Patient/Visitor exit through the patient doors removing the visitor sticker at departure.
9. Where precautions are present, the visitor will be required to Don and Doff appropriate PPE.
10. Visitors will be expected to adhere to the LHSC code of conduct.
11. No children under 18 will be permitted as visitors (Patient partners are an exception)

WOMEN'S AMBULATORY/THE FERTILITY CLINIC/MEDICAL GENETICS PROCEDURE

No visitors will be permitted as per the COVID-19 MOH direction on visitor policy.

DEFINITIONS

Visitor – Any individual who attends the hospital and is not a Patient.

Staff members – staff members attending the hospital as a visitor are expected to follow the visitor policy and patient/visitor entrance process.

REFERENCES

[Visiting Guidelines](#)
[Code of Conduct](#)